



Video Production Intern Position Description

The Florida Springs Institute (FSI) is looking for a dedicated and responsible individual to fill the position of “Video Production Intern” from **May 14, 2018, through August 17, 2018**. During this time period, interns are expected to provide 10 hours (approximately 2 days) per week of assistance to FSI staff either remotely or the at the FSI office located in High Springs. This position is unpaid.

As a Video Production Intern, you may be asked to complete the following tasks and objectives:

- Generating and/or updating short videos about specific FSI educational events and fundraisers; and/or
- Designing and producing short teaser videos that advertise FSI events, programs, and projects.

These tasks will be completed under the direct supervision of FSI staff. Upon successful completion of the internship, as determined by your supervisor, you will receive a recommendation letter from the Florida Springs Institute.

An ideal candidate will:

- Be organized and able to meet set deadlines;
- Be able to productively work from home;
- Be comfortable communicating with others in person, by phone, or by email;
- Have completed at least one semester of coursework in multimedia and video production technology, and
- Have a passion for springs and their protection and restoration.

All candidates **MUST**:

- Have access to a laptop or desktop computer with video production software that can be used throughout the internship period.

Interested candidates should email a cover letter that addresses why they are interested in this position and why they would be a good addition to the FSI Team, as well as a copy of their resume, to FSI Media Director, Tess Skiles, at TSkiles@FloridaSpringsInstitute.org.

Applications will be accepted for this position through May 4, 2018. Applicants may be asked to attend an interview during or following the application period.

If you have any questions about this position or another internship position available with FSI, please contact us at (386) 454-9369.